

# Accounting

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## **LEVEL 2**

**Credits:** 18 - 22

**Leads onto:** Level 3 Accounting

This course develops the students' understanding of the role of Accounting in our society as a financial language for businesses. The students will get the opportunity to develop the skills which will provide them with a sound foundation for future studies in Accounting and for future employment.

### **Course of Study**

Students will be given the opportunity to develop financial literacy skills. In addition, students will study the purposes of Accounting, the recording of financial information in a computerised system, and the preparation of financial reports such as; cash flow statements, income statements and balance sheets for small to medium sized businesses.

Assessment will include both internal and external Achievement Standards.

**Cost:** Workbook \$33

**Teacher Contact:** Mrs Anderson

# Accounting

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## **LEVEL 3**

**Credits:** 18 - 22

**Leads onto:** University or Polytechnic

This course focuses on Accounting for partnerships, companies and manufacturing businesses. The students will get the opportunity to develop the skills which will provide them with a sound foundation for future studies in Accounting and for future employment.

### **Course of Study**

Students will be given the opportunity to develop financial literacy skills. In addition, students will study manufacturing systems, the recording of financial information on an accrual basis, and the preparation of financial reports such as; cash budgets, cash flow statements, income statements and balance sheets for partnerships and companies.

Assessment will include both internal and external Achievement Standards.

**Cost:** Workbooks \$35

**Teacher Contact:** Mrs Anderson